# Application Form

Applications should be submitted in English, Portuguese or Spanish. Please do not use an on-line translation service. If you cannot submit in one of these three languages, please contact the WHSRN Executive Office at [WHSRNgrants@manomet.org](mailto:WHSRNgrants@manomet.org).

Please return the form to [WHSRNgrants@manomet.org](mailto:WHSRNgrants@manomet.org).

#### Applicant's Name:

#### Applicant’s nationality and country of residence:

#### Email:

#### Submission Date:

#### Project Title:

#### Project Location:

**Start Date and expected duration:**

**Project Summary:** Please provide a brief (200 words or less) summary of your project.

#### ****Project Goal and Objectives****

#### List in 150 words or less the project goal and objectives. Please make them as SMART (Specific, Measurable, Achievable, Relevant and Time-based) as possible.

**Statement of Need**

In 250 words or less please provide information relating to the focal species / population and/or priority site and justify the need for the project.

**Methodology**

In 500 words or less describe the project methods, including a timeframe of activities.

**Expected Conservation Benefit**

In 300 words or less explain the practical conservation benefit that are expected to result from your project for the target species/population and/or site.

**Supporting Organization**

Is your project hosted by an organization? If so, what support is the organization providing?

**Collaborating Organizations**

Provide details of the organizations that you will collaborate with to help secure the expected conservation benefit. Briefly explain their role or contribution to the project.

**Sharing Results**

What plans do you have to share the progress and results of your project?

**Budget**

This should include the full project budget, not just how you intend to use a Manomet small grant. Please use US Dollars (US $) as the currency for the budget. Text to explain the budgeted items can be added below the budget table.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Category** | **Quantity** | **Unit costs** | **Total** | **Manomet Grant** | **Other sources** |
| Salaries |  |  |  |  |  |
| Professional and local fees |  |  |  |  |  |
| Accommodation |  |  |  |  |  |
| Food |  |  |  |  |  |
| Travel |  |  |  |  |  |
| Conferences and meetings |  |  |  |  |  |
| Equipment |  |  |  |  |  |
| Printed materials |  |  |  |  |  |
| Other (please specify) |  |  |  |  |  |
| Administrative costs |  |  |  |  |  |
| Total |  |  |  |  |  |

**Additional Funding Sources**

**Please provide details of any confirmed additional funding sources and/or applications submitted.**

**Training Needs**

Please identify any training needs and/or areas for professional development that would help you better accomplish your project.

**Personal Motivation**

In 200 words or less please explain why you have chosen this project? What interests you most about the target species/population and/or site? Is your project part of a university degree or other academic qualification?

**Team**

Please provide brief details of all project team members, including names, affiliation and relevant experience. Please confirm that you are aged 18 or over (or, if the age of minority in your country is higher than 18, that you are not a minor under your national law). The lead applicant should provide a short biography (maximum 300 words).